



# Health and Safety Policy

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## General

Good HSE performance is critical to the success of the business. At Host we are committed to maintaining a safe working environment for all our personnel in order to prevent injury caused by accidents and to protect their wellbeing. We will always ensure that we meet our legal obligations under Health & Safety at work etc Act and other relevant safety regulations.

We will follow safe systems of work and best practise at all times when operating our catering contracts on behalf of our clients. This will ensure the safety of our customers, sub contactors and any visitors to the restaurant and other catering areas under our control.

## Health and safety responsibilities

Everybody is responsible for the health and safety of themselves and other people that may be affected by their work activities. In addition, all members of Host management have a direct responsibility for the health and safety of their staff as detailed in the HSE section of the Matrix QMS. They must ensure they fulfil these responsibilities at all times so as not to place their staff at any risk of injury or action that may lead to damage to property, equipment or the environment.

All Host staff are required to adopt a positive attitude towards safety which in turn helps to sustain a positive safety culture within our business. Staff must fully cooperate and follow the safety arrangements, controls and rules detailed in the HSE section of the Matrix QMS. In particular staff should report any safety hazards to a member of the management team for remedial action, and work in a safe manner thereby protecting themselves, colleagues and other people. Personal protective equipment will be provided where necessary for staff use which must be worn and used correctly. Suitable safety training is also provided for all staff.

We ensure that a safe working environment is provided for all our staff and that all equipment is suitable for the purpose and maintained in a safe condition. We work closely with our clients to isolate and report defective items so they can be suitably repaired before reuse.

Bill Toner

CEO

1<sup>st</sup> June 2011

At Host, we are a team of people who combine individual spheres of expertise toward the common objective; to deliver perfect food and service. Please play your part in this community and adopt/adhere to this health & safety policy.

